


# STEP-BY-STEP GUIDE – ANNIVIERS LIBERTÉ R2 PORTAL

This portal allows you to create your own passes, as well as those intended for your guests.

## ACCESS THE PORTAL

- Go to: [www.valdanniviers.ch/al-r2](http://www.valdanniviers.ch/al-r2)
- Open the Anniviers Liberté R2 Portal
- Log in using your username and password (provided with your tourist tax invoice)

  
Case postale 46 - 3961 Vissoie  
+41 27 476 15 00 - finances@anniviers.org  
BIC/SWIFT : BCVSCH2LXXX  
IBAN : CH55 0076 5001 0053 6640 8

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**FACTURE NO.** [REDACTED]  
Date de la facture 26.02.2026  
Payable jusqu'au 28.03.2026  
Références [REDACTED]

**Taxe de séjour forfaitaire 2026**  
[REDACTED]

Désignation	Montant
Propriétaires : [REDACTED]	
Taxe de séjour forfaitaire	1,000.00

Identifiant : 26920406X1 - Mot de passe : 201902  
Nouveauté : les Pass Anniviers Liberté sont désormais entièrement numériques. Ils s'obtiennent exclusivement en ligne sur [www.valdanniviers.ch/al-r2](http://www.valdanniviers.ch/al-r2)

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**Montant à payer** 1,000.00

Si les locations annuelles dépassent un montant de CHF 20'000.-, la commune vous laisse le soin de remplir le formulaire de la TPT logeur disponible sur le site internet de la commune. Des contrôles sporadiques pourront être effectués.

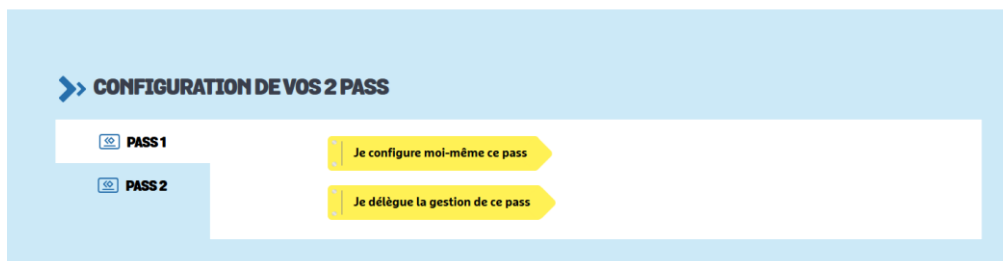
Profitez pleinement des nombreux avantages du Pass Anniviers avec un accès gratuit ou à tarif réduit à diverses infrastructures de transport et de loisirs. Toutes les informations détaillées sont disponibles sur [www.anniviersliberte.ch](http://www.anniviersliberte.ch)

## MANAGE YOUR PASSES

Once logged in, two options are available to you:

- Set up your passes yourself
- Delegate pass management to a real estate agency

# GESTION DES VOS PASS ANNIVIERS LIBERTÉ



## CREATE A PASS

1. Select “I will configure this pass myself”
2. Fill in the form with the beneficiary’s details:
  - o Last name
  - o First name
  - o date of birth
  - o start and end dates of validity
3. Click “Generate pass”
4. (Optional) Tick the box to send it by email

Once created, the pass can be:

- downloaded as a PDF and used directly on a smartphone
- printed



In this example, the secondary resident is entitled to two passes. Therefore, the details of the second person using a pass must be entered in “Pass 2”, as these passes are nominative.

## GENERATE A PASS FOR TENANTS

The procedure is the same as described above.

If all passes are already in use, one must be deleted in order to create a new one.

**Please note:** when a pass is deleted, its QR code becomes immediately invalid.

If a pass in the owner's name needs to be reactivated after the tenants' stay, it must be recreated following the same procedure.

## DELEGATE PASS MANAGEMENT TO A RENTAL AGENCY

- Select "I delegate the management of this pass"
- Choose the real estate agency
- Confirm the delegation

The agency will then be able to manage the passes for your accommodation.

**>> CONFIGURATION DE VOS 2 PASS**

**PASS 1**

**PASS 2**

J'autorise l'agence suivante à gérer ce pass :

Agence Germann

**Déléguer le pass**

## IMPORTANT NOTES

- Passes must be recreated in order to be reassigned after a tenant's stay
- Each secondary residence is entitled to the number of passes stated on the tourist tax invoice
- Each pass is strictly nominative
- It is not possible to modify an existing pass: it must be deleted and recreated instead (once deleted, the QR code is no longer valid)
- The delegation of a pass to a rental agency is final, subject to a 24-hour period during which cancellation remains possible